



April 25, 2016

Dear Sir,

The North Carolina Association for Hospital Central Service Professionals (NCAHCSP) will hold it's annual seminar on April 26, 27 and 28, 2017, at the Hilton Myrtle Beach Resort in Myrtle Beach, South Carolina. The NCAHCSP is a non-profit organization. This meeting will include an exhibit feature on April 27, directed toward technology, products, supplies and equipment used in routine patient care, either directly prior to or after assembly by Central Service.

A fee of \$475, which will be used to assist in the expense of this seminar, is necessary to exhibit. This fee includes lunch for two the day of the exhibit, additional tickets are available for purchase. Vendor registration fee also includes one individual annual membership for 2017. Exhibitors may also sponsor coffee breaks, speakers, or submit donations toward the expense of this seminar. Donations are greatly appreciated and gratefully acknowledged.

Space requirements will be limited. We will provide a six foot table for each participant, or similar space to accommodate your display. Display space also includes an electrical connection. The exhibit will be open 2 hours, April 27th, 1:30 – 3:30 p.m. with no educational presentation conducted during that time.

I am confident this will be of interest to you and your company. Your participation will be rewarding for company personnel and most certainly for the hospital professionals in attendance. Register by March 1, 2017 and receive a registration fee of \$400. Registrations beyond March 1, 2017 will be at the full rate of \$475.00.

Should there be any further questions concerning this seminar, or if I can be of assistance, please feel free to call.

Sincerely,

Frank Sizemore
Vendor Coordinator
(336) 716-6270

**REGISTRATION FORM FOR THE
NCAHCSP
VENDOR EXHIBITION**

**Hilton Myrtle Beach Resort
Myrtle Beach, South Carolina
April 27, 2017**

Mail to: NCAHCSP
c/o Frank Sizemore
Wake Forest University Baptist Medical Center
Medical Center Blvd.
Winston-Salem, NC 27157-1122

Vendor Fee: \$475.00 per booth (\$400.00 if registration is received prior to 3/1/17). Please make checks payable to **NCAHCSP**.

Name of Company: _____

Address: _____

City: State & Zip: _____

E-Mail Address: _____

(Confirmation will be sent via E-Mail only)

We will need an electrical connection for our booth. Yes No

Sales Representative (s) who will attend:

Sponsor / Donations: _____

Note: Cancellations less than 30 days prior to the exhibit will be subject to a 50% cancellation fee.